

SPECIAL INSTRUCTIONS: Processing Fees

Fees are charged to cover a small portion of the cost of processing an application. The amount of the fee is based on the project's location and the *total project cost*. The accompanying table indicates the most common categories of fees. Fees for projects that fall into two or more categories are based on the fee for the highest category, not the total of all categories. Fees for emergency permits are the same as fees for ordinary projects. Fees for material amendments are the same as the fees for new projects. Fees for applications arising from enforcement investigations are double the cost of normal fees. [California Code of Regulations, section 10337]

None of the fees can be waived for any reason. Refunds of a portion of a permit fee can be made if an application is withdrawn. The amount of the refund depends on the type of authorization applied for and when the application is withdrawn. [California Code of Regulations, section 10335]

If the Commission serves as the "lead agency" under the provisions of the California Environmental Quality Act, an additional fee of \$300 is charged for analyzing, processing and distributing environmental documents. In addition, another \$500 fee is charged if an environmental assessment must be prepared. The applicant may be required to pay the cost of retaining consultants if the Commission's staff determines that specialized information is needed to complete the required environmental analysis of a project. If an EIR must be prepared for the Commission either by its staff or a consultant, the cost of this work must be paid by the applicant. [California Code of Regulations, section 11540 et seq]

If there is any question about the amount of the fee that must be paid to process an application, this matter should be discussed with the Commission's staff before submitting the application. An application cannot be officially filed until the proper processing fee is received by the Commission.

FEE SCHEDULE*

☐ The first time extension to a permit: **\$50**

☐ A nonmaterial amendment to a permit other than a first time extension: **\$100**

☐ An activity authorized by a statewide permit: **\$100**

☐ A minor repair or improvement with a total project cost (TPC) of:

• Less than \$300,000 **\$150**

• \$300,000 to \$10,000,000 **.05% of TPC**

• More than \$10,000,000 **\$5,000**

☐ Any other project that does not qualify as a minor repair or improvement with a total project cost (TPC) of:

• Less than \$250,000 **\$250**

• \$250,000 to \$10,000,000 **.1% of TPC**

• More than \$10,000,000 **\$10,000**

☐ Federal consistency submittal: **none**

*All fees are doubled for "after-the-fact" applications to correct violations.